
DATA PROTECTION NOTICE

regarding Regional CoARA Forum

The HUN-REN Hungarian Research Network pays special attention to the protection of personal data and to ensuring fair and transparent data processing. A fundamental requirement thereof is the provision of transparent information of appropriate detail regarding data processing. This data protection notice provides information to Data Subjects regarding the processing of personal data pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (i.e. the General Data Protection Regulation, hereinafter: “GDPR”).

1. Data Controller and its contact details

HUN-REN Hungarian Research Network (hereinafter: “Controller”)	
Registered seat:	1054 Budapest, Alkotmány utca 29.
Organisation registration number:	01-08-0000006
Registering court:	Metropolitan Court of Budapest
Tax number:	19426134-2-41
E-mail address:	hun-ren@hun-ren.hu

Data Protection Officer: Dr. György András, SBGK Law Office
Telephone number: 06 1 461 1000
E-mail: andras.gyorgy@sbgk.hu

2. Data Subjects

Data Subjects are individuals who register for the Controller’s event, participate in the event and/or individuals of whom photographs or video recordings are made.

3. Data processing related to registration for events

Purpose of the data processing: the Controller requires registration for participation in event. The purpose of data processing is to ensure the participation of the Data Subject in the event and to maintain contact with the Data Subject in connection with the event.

Scope of the data processed: name of the Data Subject, institution (organisational unit, faculty, institute/department) from which the Data Subject arrives, e-mail address of the Data Subject, food allergies;

Legal basis of the data processing: performance of a contract [Article 6(1)(b) GDPR] concluded between the Data Subject and the Controller in relation to participation in the event.

Duration of data processing: the Controller stores the personal data until the organisation of the event.

4. Data processing related to the attendance sheet prepared at the event

Purpose of the data processing: the Controller organises the event from European Union funds and has documentation obligations in relation to the use of such funds. The purpose of the data processing is to enable the Controller to verify how many persons participated in the event.

Scope of the data processed: name of the Data Subject, institution (organisational unit, faculty, institute/department) from which the Data Subject arrives, and signature;

Legal basis of the data processing: legitimate interest of the Controller [Article 6(1)(f) GDPR]. The legitimate interest of the Controller is to properly document the use of funds received for the organisation of the event.

Duration of the data processing: the Controller processes the personal data until the use of the funds can be audited (5 years).

5. Data processing related to invited speakers of the event

Purpose of the data processing: the Controller provides airline tickets and travel allowance to invited speakers. The processing of personal data of the speakers is necessary for the purchase of airline tickets and the disbursement of the cost associated with travel.

Scope of the data processed: name, place and date of birth, telephone number, passport or ID card number, vehicle registration number and bank account number.

Legal basis of the data processing: consent of the Data Subject [Article 6(1)(a) GDPR]. Consent may be withdrawn at any time. In case of withdrawal, the Controller cannot provide airline tickets and disbursement. **The consent form constitutes Annex 1 to this Data Protection Notice.**

Duration of the data processing: the Controller stores the personal data until the organisation of the event.

6. Data processing related to audio recordings made at the event

Purpose of the data processing: the Controller prepares a summary and brochure of the event, for which recording the presentations is necessary.

Scope of the data processed: voices of the speakers concerned and participants asking questions.

Legal basis of the data processing: legitimate interest of the Controller [Article 6(1)(f) GDPR]. The legitimate interest is to prepare a summary and brochure of the event.

Duration of the data processing: the Controller processes the personal data until the transcript of the audio recording is prepared, but no later than the end of July 2026.

7. Data processing related to recordings made at the event and their publication

Purpose of the data processing: the Controller takes photographs and video recordings at the event that capture the atmosphere and events of the event. The purpose is to promote the

Controller's activities, programmes and events through the making and publication of such recordings.

Scope of the data processed: likeness of the Data Subject and the actions visible in the recording.

Legal basis of the data processing: legitimate interest of the Controller [Article 6(1)(f) GDPR]. The Controller has a legitimate interest in presenting the atmosphere and events of the event through photographs or short video recordings in addition to written materials (e.g. articles published on its website or posts on social media). It is important for the Controller that its publications are as attention-grabbing as possible, which includes making and publishing recordings. The Controller also has a legitimate interest in making its activities widely known – including through website articles and social media posts – and thereby encouraging as many people as possible to support it in achieving its goals and implementing its programmes.

If the Data Subject does not wish to appear in the recordings, the staff of HUN-REN assisting the event will inform them of the designated “camera-free zones,” where no recordings are made.

Duration of the data processing: given that the publications are closely related to the Controller's activities, the deletion time of the publications and the recordings contained therein has not been determined.

8. Data processing related to individual recordings

Purpose of the data processing: to publish individual photographs or video recordings of the Data Subject in connection with event-related publications or news and announcements on the Controller's website or social media, for the purpose of promoting or presenting the event or illustrating the content (e.g. in the case of an interview or a statement, to introduce the person being interviewed or making the statement, or, for example, to introduce a person performing at an event).

Scope of the data processed: primarily the image of the Data Subject, and in the case of video-recorded interviews, also the voice.

Legal basis of the data processing: consent of the Data Subject [Article 6(1)(a) GDPR]. Consent may be withdrawn at any time. **The consent declaration forms Annex 1 of this data protection notice.**

Duration of the data processing: given that the publications are closely related to the Controller's activities, the deletion time of the publications and the recordings contained therein has not been determined.

9. Recipients of data processing and access

The Controller transfers the personal data of the Data Subject to its contracted partners for processing in the course of providing the service (organisation of the event and making recordings), for the purpose of performance and to the extent necessary. The Controller has concluded data processing contracts with all its contractual partners.

10. Publication

Recordings made of the events (personal data) may be published on the Controller's website (<https://hun-ren.hu/>), YouTube channel (<https://www.youtube.com/@HUN-REN>), Facebook page (<https://www.facebook.com/magyarkutatasihalozat01/>), Instagram page (<https://www.instagram.com/magyarkutatasihalozat/>) and X profile (https://x.com/hun_ren01). In addition, the Controller may disclose recordings of the event to the public in newsletters for employees or partners, in printed publications, or in press releases.

11. Data security measures

The Controller shall ensure the security of the processed data and shall take all measures necessary to prevent unauthorised access, alteration, transmission, disclosure, erasure or destruction, as well as accidental destruction and damage, and inaccessibility resulting from changes in the technology used, i.e. in order to ensure that the personal data of the Data Subjects are protected in accordance with the law. The Controller, within the scope of the measures necessary to comply with the data security requirement, processes the Data Subject's data in a computerised database, by automated and manual means, and has taken measures to ensure that the processing of the Data Subject's data is carried out in a closed system, which is in all cases password-protected, and that such systems are used only by persons authorised to access the data in connection with the provision of the service and only to the extent strictly necessary for that purpose. The computer systems are protected by firewalls and appropriate antivirus protection. The Controller performs technical checks of the system and takes action in the event of any detected or reported error. The Controller ensures that persons authorised to access the data are provided with comprehensive information on the data protection rules. As a data security safeguard, the Controller's executive officers and employees are bound by confidentiality obligations and legal liability in respect of the personal data they become aware of in the course of their activities.

12. Rights related to the data processing and rules on exercising rights

Right of access. The Data Subject may request information regarding the processing of their personal data. In such case, the Controller shall inform the Data Subject of which personal data are processed, for what purpose, as well as the legal basis and duration of the processing and the data processors involved, and of the rights to which the Data Subject is entitled in connection with the processing, and of the right to lodge a complaint with the Hungarian National Authority for Data Protection and Freedom of Information (hereinafter: "Authority"). The Data Subject may request a copy of their personal data.

Right to rectification. The Controller shall, at the request of the Data Subject, rectify the personal data, provided that the Data Subject indicates which of their personal data is inaccurate and what the correct personal data is. In the case of individual photographs, the Data Subject may request that the Controller use another photograph specified by the Data Subject or provided by them.

Right to deletion. The Data Subject may request the erasure of their personal data if

- the Data Subject withdraws their consent (in the case of individual recordings),
- the personal data are no longer necessary for the purpose for which they were collected,
- the Data Subject objects to the processing (in the case of recordings made at the event),
- the personal data have been processed unlawfully,
- the personal data must be erased for compliance with a legal obligation to which the Controller is subject.

Right to restriction. The Data Subject may request the restriction of the processing of their personal data if

- the processing is unlawful; however the Data Subject opposes the erasure of the personal data and requests the restriction of their use instead,
- the Controller no longer needs the personal data, but the Data Subject requests the restriction of the data for the establishment, exercise or defence of legal claims,
- if the Data Subject objects to the processing, for the period during which the Controller examines the objection.

Right to data portability. In the case of data processing based on consent, the Data Subject may request to receive their personal data in a commonly used, electronic format or to have the data transmitted to another controller. The Controller shall ensure that, upon the Data Subject's explicit request, it transmits the Data Subject's personal data directly to another controller designated by the Data Subject.

Right to withdraw consent. **The Data Subject may withdraw their consent at any time, without restriction and without giving any reason, free of charge.** The withdrawal may be made either by post, by sending a letter to the Controller's registered seat, or electronically by sending an e-mail to hun-ren@hun-ren.hu.

Right to object. If the Data Subject objects to the publication of any recording, then – where possible in respect of the recording in question – the Controller shall edit the recording in such a way that the Data Subject no longer appears in it. In the case of an objection to an individual recording, the Controller shall delete the recording.

Common rules on the exercising of rights. **The Data Subject may exercise their rights by post, by sending a letter to the Controller's registered seat, or electronically by sending an e-mail to hun-ren@hun-ren.hu.** The exercise of rights shall be free of charge. The Controller shall assess the Data Subject's request within a maximum of one month and shall inform the Data Subject of the action taken. In the event of refusal of the request, the Controller shall inform the Data Subject within one month from the receipt of the request of the reasons for the refusal, as well as of the right to lodge a complaint with the Authority and to seek judicial remedy. The Controller reserves the right, where it has reasonable doubts concerning the identity of the person submitting the request, to request the provision of information necessary to confirm the identity of the Data Subject.

13. Legal remedies

Investigation of the Data Subject's complaint by the Controller. The Controller requests that, if in the Data Subject's assessment the data processing does not comply with data protection requirements, the Data Subject submit their complaint to the Controller prior to turning to the Authority or initiating judicial proceedings. The Controller undertakes to examine the Data

Subject's notification promptly and on its merits and, where it is well-founded, to take the necessary corrective measures. The Controller shall inform the Data Subject of its position and, if the notification was well-founded, of the measures taken.

The right of recourse to the Hungarian National Authority for Data Protection and Freedom of Information. The Data Subject has the right to initiate proceedings with the National Authority for Data Protection and Freedom of Information (hereinafter: "**Authority**"). The contact details of the Authority are as follows (website: www.naih.hu; postal address: 1363 Budapest, P.O. Box 9; e-mail address: ugyfelszolgalat@naih.hu; telephone number: +36 (1) 391 1400). Information on how the Data Subject may submit a complaint to the Authority is available on the Authority's official website (www.naih.hu).

Right to apply to the courts. If the Data Subject considers that the Controller has infringed their right to the protection of personal data, the Data Subject may also initiate judicial proceedings and may claim compensation for damage caused by the unlawful processing of their data or by a breach of data security, and, in the event of an infringement of personality rights, payment of non-pecuniary damages. In the case of judicial enforcement, the Data Subject may also bring the action before the regional court having jurisdiction over their place of residence or place of stay.

Annex 1: Declaration of consent for the processing of personal data for the purpose of making individual photographs or video recordings at events, as well as for the provision of airline tickets and disbursement.

DECLARATION OF CONSENT

Name:	
Date of birth:	
Mother's name:	

I, the undersigned, by ticking the checkboxes below, hereby consent that (i) individual photograph and/or video recordings may be made of me on the basis of the above Data Protection Notice and that such recordings may be published by the Controller on the platforms listed in Section 7 of this Data Protection Notice, and (ii) the Controller may process the personal data specified in Section 5 of this Data Protection Notice for the purpose of providing airline tickets and disbursement.

I consent to individual photograph and/or video recordings being made of me.	YES <input type="checkbox"/>
I consent that, for the purpose of promoting and making known the activities and objectives of the Controller, the Controller may publish the recordings on the platforms listed in Section 7 of the Data Protection Notice.	YES <input type="checkbox"/>
I consent that the Controller may process my personal data listed in Section 5 of the Data Protection Notice for the purpose of providing airline tickets and disbursement.	YES <input type="checkbox"/>

I, the undersigned, by ticking the checkbox below, hereby consent that individual photograph and/or video recordings may be made of me pursuant to Section 2:48 of the Hungarian Civil Code: YES:

Dated: _____ (city) _____ (year) _____ (month) _____ (day)

Signature